



عضو في مؤسسة قطر
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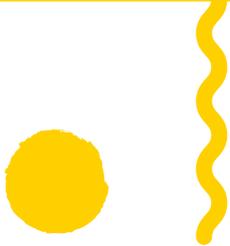
'Little Employee' Initiative Participant's Guide

Welcome on a journey full of discovery, learning, and professional development. As a parent participating in QCDC's 'Little Employee' initiative, brace yourself for a unique opportunity to start a constructive conversation with your child and strengthen the parent-child bond between you, while helping him/her discover their interests, skills, and career aspirations.



To get the most benefits from participating in this initiative, please follow the guidelines below:

- Register now via: https://qcdc.org.qa/events/little-employee_2022/
- Visit QCDC's website to learn the meaning of career guidance and why it's important in helping students discover their ideal career path.
- Discuss with your child the initiative's concept and the importance of this experience for them.

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- The initiative involves taking only one child to work. If you will not be able to take all of your children during the initiative days, you can sit down with them, and discuss how the child who will accompany you to work can share his/her experience with his brothers and sisters.
 - Before taking your child to work, check with your employer the possibility of taking your child to your workplace and if there are any health, security, or other special requirements.
 - If possible, coordinate with a co-worker to help you in teaching your child how to perform some tasks.



- Determine the day that suits your work schedule and devise a plan that ensures your child benefits optimally from this initiative.

For instance, you can include the following in your plan:

- 1** Take your child on a quick tour around the workplace, and introduce him/her to your colleagues at the company or at least at your department.
- 2** Discuss the nature of your work with your child. Talk to him about the tasks you usually perform, and the tasks you plan to perform on the initiative's day.
- 3** Define the tasks with which your child will help you while taking his/her age into account. Inform him/her about these tasks. Don't underestimate any task, no matter how simple it is. Printing a sheet or arranging files can be a great learning experience for your child.



- 4 Do not forget to provide a healthy meal and drinking water, as well as show your child the location of the sanitary facilities.
- 5 Take pictures and videos of these unforgettable moments for your child to keep. Do not forget to share them with us on social media platforms, using the hashtag #little_employee and tagging us @QCDCQatar.
- 6 After you return home, discuss with your child what he/she learned from the whole experience, what caught his/her attention, and what he/she liked most about it.
- 7 Ask your child to write a simple report of the information he/she gained through his/her day at work.
- 8 Request a volunteer certificate from QCDC that indicates the number of hours your child spent at your workplace by filling in the information via this link:
<https://bit.ly/3NloLCs>
Please note that to this end, you must provide us with a picture showing your child's participation in the initiative.
- 9 Tell us your thoughts and recommendations. Also, make sure to share your experience of participating in this initiative with your colleagues.

